

COVID ALERT LEVEL PRACTICES in Arahunga Satellite Classes

	Alert Level 1	Alert Level 2	Alert Level 3	Alert Level 4
Attendance onsite	It is safe for all children and students to be on-site. All school-aged students must attend. Anyone self-isolating, waiting for a test result or who is ill, must remain at home.	It is safe for non-vulnerable children and students to be onsite (children vulnerable to illness are recommended to remain at home). Anyone self-isolating, waiting for a test result or who is ill, must remain at home.	No onsite learning: <ul style="list-style-type: none"> <i>It is unlikely to be safe for special schools to operate sites at Level 3. The Arahunga BoT will make a decision about the operation of sites if Level 3 occurs.</i> <i>Anyone self-isolating, waiting for a test result or who is ill, must remain at home regardless of BoT decision above.</i> 	No onsite learning.
Children at higher-risk of severe illness from COVID-19 (e.g. those with underlying medical conditions, especially if not well-controlled)	There are no restrictions on personal movement at Alert Level 1 - all children should attend school.	Children are encouraged to take additional precautions when leaving home. Parents, caregivers and students will need to work with the school to develop a plan to manage a safe return to school. Distance learning will continue to be available to those who choose to remain at home.	Distance learning will continue to be available to those who are able to remain at home.	Distance learning will continue to be available to those who are able to remain at home.
Cleaning	Regular cleaning and disinfecting of commonly touched surfaces is recommended.	Disinfect and clean all surfaces 3x daily.	Deep clean of all surfaces before learners return to sites.	Deep clean of all surfaces before learners return to sites.
Contact tracing	Contact tracing registers are not required at Alert Level 1. As is usual practice you will need to continue to record attendance in your SMS and record visitors coming on-site. There is no requirement to include parents and caregivers undertaking drop offs and pick-ups in your visitor register.	Contact tracing registers must be in place and identify which children are in each teaching space, record when and who they have contact with during the day if that changes. This includes recording who the adults are in contact with as well as recording any visitors to the site, including parents.	Contact tracing registers must be in place and identify which persons have entered sites.	Contact tracing registers must be in place and identify which persons have entered sites.
Drinking fountains	OK to use at this level – follow usual safety precautions (regular cleaning, don't touch mouth to metal, wash hands regularly).	Consider whether appropriate to use, particularly are students capable of using them safely? Encourage using water bottles where possible.	Sites are closed. Any necessary visitors should note that drinking fountains should not be used at Alert Level 3.	Sites are closed. Any necessary visitors should note that drinking fountains should not be used at Alert Level 3.
Limits to gatherings	Schools, like workplaces, are not considered to be gatherings. There are no restrictions on gatherings in schools at Alert Level 1.	Schools, like workplaces, are not considered to be gatherings. If however a school brings others onsite eg, hire out school hall, use of buildings by community groups, or events like school productions and school balls then rules for gatherings and other public health measures would apply.	No gatherings – people asked to stay at home other than for essential personal movement.	No gatherings – people asked to stay at home other than for essential personal movement.
Method of delivery for learning	Onsite with distance learning provided for those requiring to self-isolate or waiting for a test result.	Onsite with distance learning provided for those requiring to self-isolate, waiting for a test result or vulnerable to illness.	Learning support via distance. This may be phone or zoom calls from staff members to learners and their whanau as most appropriate to setting.	Learning support via distance. This may be phone or zoom calls from staff members to learners and their whanau as most appropriate to setting.
Physical and cultural activities / playgrounds	There are no restrictions on physical activities including cultural and sporting activities, practices and events. Playgrounds open.	Physical education classes and break time activities can include access to sports equipment including playgrounds but hygiene practice should be observed before and after playing with equipment. There will also need to be regular cleaning of shared equipment such as balls, sticks etc. Physical distance is not possible in some sporting activities. In these situations extra emphasis on handwashing and drying (or cleansing with hand sanitiser) before and after activities and regular cleaning of equipment is very important.	Sites will be closed at Level 3.	Sites will be closed at Level 3.

Physical distancing	Physical distancing is not a requirement but where possible or practicable is encouraged when you are around people you don't know.	Children, young people and staff should be far enough away from each other so that they are not breathing on or touching each other, coupled with good hygiene practices and regular cleaning of commonly touched surfaces. There does not need to be a specific measurement but where practicable and reasonable 1 metre can be used as a guide, particularly between adults. Physical distancing of 2 metres is recommended for parents and caregivers, from people they don't know (to align with public health measures outside the school grounds).	Physical distancing is extremely difficult to operate in a special school environment due to the level of personal care required. This is one of the primary reasons for closure of special sites at level 3. Anyone (contractors etc.) coming onsite must observe all hygiene and physical distancing measures for Alert Level 4.	Site closed for education. Anyone (contractors etc.) coming onsite must observe all hygiene and physical distancing measures for Alert Level 4.
Staff at higher-risk of severe illness from COVID-19 (e.g. those with underlying medical conditions, especially if not well-controlled)	There are no restrictions on personal movement at Alert Level 1 - all staff are able to work at school	Staff are able to work on-site if they can do it in a safe way. Staff who have a higher risk of severe illness from COVID-19 are encouraged to stay at home for their own safety. Where the medical condition is not previously evidenced medical certificates may be required. Staff to work with their GP or specialist if they need help understanding their own level of risk and how best to stay healthy.	Staff who have a higher risk of severe illness from COVID-19 should stay at home.	Sites are closed.
Shared supplies	Supplies can be shared. Good hygiene practices continue to be recommended.	Shared supplies and equipment are able to be used if students and staff are undertaking regular hand washing and staying away if sick.	Avoid using shared supplies. No direct contact between teachers and learners or their whanau. This includes resources. Distance supported learning only.	Avoid using shared supplies. No direct contact between teachers and learners or their whanau. This includes resources. Distance supported learning only.
Teaching across groups	Teachers are able to teach more than one group/class of students	Teachers are able to teach more than one group/class of students.	Distance work with groups will be considered if it is appropriate and practicable.	Distance work with groups will be considered if it is appropriate and practicable.
Visitors (visitor register)	There are no restrictions on visitors. Keep a visitor register as is usual practice (and use this to work with local health authorities to identify close contacts, should there be a case connected with the school). Parents and caregivers doing drop offs do not need to be recorded in your visitor register. Please keep your visitor register for at least 2 months.	Parents and caregivers who come on site need to be noted in the visitor register. Record all visitors to your site, including parents and caregivers, in your visitor register (as is usual practice but also to assist if contact tracing is necessary).	No non-essential visitors, staff or learners on site.	No non-essential visitors, staff or learners on site.
Washing and drying hands	Soap, water and the ability to dry hands should be provided in bathrooms.	Hand sanitiser at entry to classrooms and in shared spaces. Soap, water and the ability to dry hands must be provided in bathrooms. If hand sanitiser is in short supply, washing and drying hands with soap is still the most effective hygiene measure.	Hand sanitiser at entry to classrooms and in shared spaces. Soap, water and the ability to dry hands must be provided in bathrooms. If hand sanitiser is in short supply, washing and drying hands with soap is still the most effective hygiene measure.	Hand sanitiser at entry to classrooms and in shared spaces. Soap, water and the ability to dry hands must be provided in bathrooms. If hand sanitiser is in short supply, washing and drying hands with soap is still the most effective hygiene measure.